

**Information on organisational and technical requirements for  
the participation in the General Meeting  
on Monday, 26 April 2021 at 10:30 a.m. CET, held as a virtual general meeting**

The announcement of the convening of the General Meeting of Addiko Bank AG on Monday, 26 April 2021 at 10.30 a.m., took place on March 26, 2021.

**Held as a virtual general meeting**

The Management Board decided to make use of the statutory provision of a virtual general meeting to protect the wellbeing of shareholders and other participants.

The General Meeting of **Addiko Bank AG** on **26 April 2021** is held as a “virtual general meeting” within the meaning of the currently applicable version of the Austrian COVID-19 Company Law Act (COVID-19-GesG).

This means that for health protection reasons, shareholders and their proxies (except for the special voting representatives) will not be able to be physically present at the General Meeting of Addiko Bank AG on 26 April 2021.

The Chairman of the Supervisory Board, the members of the Management Board, the certifying notary public and four special voting representatives appointed by the Company will be physically present at the General Meeting at the **Wiener Börsensäle, 1010 Vienna, Wipplingerstraße 34**.

The Management Board is of the opinion that, by holding the General Meeting as a virtual general meeting, both the interests of the Company as well as those of the shareholders are taken into consideration in the best possible manner.

We expressly draw attention to the fact that **it will not be possible for shareholders to attend the General Meeting in person**.

**Broadcast of the General Meeting via the internet**

The virtual general meeting will be broadcast online in its entirety, enabling all shareholders of the Company to follow it on **26 April 2020** from **10:30 a.m. CET** via the internet at [www.addiko.com](http://www.addiko.com).

Due to the broadcast of the General Meeting **via the internet**, all shareholders who wish to do so will be able to follow **the General Meeting** by way of unidirectional audiovisual transmission in real time, and to follow the presentation of the Management Board, the replies to shareholder questions and the voting process. It will not be necessary to register or log in.

The **technical prerequisites** for shareholders are an adequate high-speed access and/or a high-speed connection to the Internet as well as a web-enabled device which has an HTML5-compatible internet browser with activated JavaScript and is capable of audio and video playback of the transmission (e.g. computer, laptop, tablet, smartphone or similar).

## **Exercise of voting right as well as the right to submit motions and the right to raise objections only via the special voting representatives**

In the course of this virtual general meeting of Addiko Bank AG on **26 April 2021**, only one of the following special voting representatives which are independent of the Company and whose expenses are borne by the Company may submit a motion, cast a vote and raise an objection in accordance with Section 3 (4) COVID-19-GesV.

Each shareholder who is entitled to attend the General Meeting and who has provided evidence of this to the Company in accordance with the provisions of the invitation (please refer to item IV of the invitation), has the right to appoint a **special voting representative to exercise his voting right, right to submit motions and right to raise objections.**

- (i) Maria Brandstetter  
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To enable a smooth process, please always use the **proxy form** available on the **Company's website** at [www.addiko.com](http://www.addiko.com) as well as the form for revoking the proxy.

**For the purposes of verifying your identity as a shareholder**, please use the appropriate field in the proxy form to state the e-mail address you will be using for submitting instructions, motions or objections to the voting representative or for questions and speeches to the Company.

In your own interest, **all proxies** should be received **no later than 22 April 2021, 4:00 p.m. CET**, using one of the following communication channels:

Proxies granted to the special voting representatives may be **emailed to the address of the person you have selected as stated above**. If you use this type of transmission, the voting representative selected by you can directly access the proxy.

In addition, the following communication channels and addresses are available for the transmission of the proxies :

**By mail or courier**                      Addiko Bank AG, c/o HV-Veranstaltungsservice GmbH  
8242 St. Lorenzen/Wechsel, Köppel 60

**By fax:**                                      +43 (1) 8900 500 - 80

Option for credit institutions in accordance with Section 114 (1) 4th Sentence AktG.

**By SWIFT:**    GIBAATWGGMS (Message Type MT598 or MT599, ISIN AT000ADDIKO0 must be specified in the text)

The delivery of the proxy in person at the location of the meeting is expressly excluded.

When **granting a proxy to another person**, it should be noted that an **effective chain of proxies** (sub-proxy) must be used to ensure that one of the four special voting representatives is authorised to exercise the voting right, right to submit motions and right to raise objections at the General Meeting itself. Granting a proxy to exercise these rights at the General Meeting to a person other than one of the four special voting representatives is not possible within the meaning of Section 3 (4) COVID-19-GesV. However, **authorising other persons to exercise other rights**, in particular the **right to information and the right to speak**, is permissible.

The above provisions on the granting of a proxy shall apply mutatis mutandis to the revocation of the proxy. If the proxy is revoked after **22 April 2021, 4:00 p.m., CET**, we recommend sending the revocation to the voting representative concerned by email or fax, as a timely receipt cannot be guaranteed otherwise.

## Instructions to the special voting representatives

The special voting representatives will only exercise the voting right, the right to submit motions and the right to raise objections when instructed to do so. If there is no instruction with regard to a motion for a resolution, the voting representative will abstain from voting. If instructions issued with regard to motions for a resolution are unclear (e.g. simultaneously FOR and AGAINST the same motion for a resolution), the voting representative will also abstain from voting.

Shareholders are requested to issue their instructions to their respective voting representative selected via the section of the proxy form intended for this purpose; which will be available from no later than **5 April 2021** on the Company's website at [www.addiko.com](http://www.addiko.com). A form for issuing instructions is available on the Company's website at [www.addiko.com](http://www.addiko.com) together with the voting right proxy. Please **email** your instructions to the address of the voting representative you have selected as stated above. If you use this type of transmission, the voting representative selected by you will be able to directly access the instruction.

**Instructions may be issued together with the granting of the proxy or at a later point in time.** Instructions for exercising a voting right, right to submit motions and right to raise objections may be issued prior to or **during the General Meeting up to the time determined by the Chairman.** Up to this point in time, the shareholders may amend instructions already issued or issue new instructions.

As the voting representatives cannot guarantee that, due to the potential multitude of simultaneous attempts to contact them, they will be **available by telephone during the General Meeting**, the **exclusive** means of communication to be used in this regard is to **e-mail** your voting representative to the e-mail address stated above.

Each e-mail must state the shareholder's personal details (name/company name, date of birth/Austrian Commercial Register number of the shareholder) and must clearly demonstrate the conclusion of the declaration by means of a personal signature or otherwise, e.g. by stating the name/company name (Section 13 (2) AktG). In order for the voting representatives to be able to verify your identity and consistency with the deposit confirmation, please also include your deposit number in this e-mail in this case.

It should be noted that it **may be necessary to briefly interrupt the virtual general meeting** in order to safely process the shareholders' instructions to the voting representatives received during the General Meeting.

## Shareholders' right to information and speech

Upon request, each shareholder is to be provided with information on the company's affairs at the General Meeting to the extent that such information is necessary for a proper evaluation of an agenda item.

The **right to information and the right to speak** may **exclusively be exercised by way of electronic mail by sending an e-mail** exclusively to the e-mail address specially set up for this purpose, [fragen.addiko@hauptversammlung.at](mailto:fragen.addiko@hauptversammlung.at). Please use the **question form** available on the Company's website at [www.addiko.com](http://www.addiko.com) from no later than **5 April 2021** and return the completed and signed form as an attachment to the e-mail.

If you email your questions or speeches **without using the question form**, the **shareholder's personal details** (name/company name, date of birth/Austrian Commercial Register number of the shareholder) must be **stated**, and the conclusion of the declaration must be clearly demonstrated by **means of a personal signature** or otherwise, e.g. by stating the name/company name (Section 13 (2) AktG). In order for the Company to be able to verify your identity and consistency with the deposit confirmation, please **also include your deposit number** in this e-mail in this case.

If the right to information and/or the right to speak is exercised by proxy, proof of proxy must also be provided in text form. Please note that the **special voting representatives cannot be granted a proxy for exercising the right to information and/or the right to speak**.

Shareholders are **requested to submit all questions prior to the General Meeting in text form by e-mail to the address [fragen.addiko@hauptversammlung.at](mailto:fragen.addiko@hauptversammlung.at)**, and to do so in sufficient time for the Company to receive them no later than on **21 April 2021**. This way, you will enable the Management Board to prepare for the meeting as thoroughly as possible and to reply to your questions as quickly as possible. This is in the interests of efficiency for all participants who would like to follow the General Meeting from the beginning to the execution of the voting process.

The shareholders also have the opportunity to submit their questions and speeches electronically to the Company **during the General Meeting**, exclusively in text form by e-mail directly to the Company's e-mail address [fragen.addiko@hauptversammlung.at](mailto:fragen.addiko@hauptversammlung.at). Please note that **the Chairman may impose time restrictions in this regard during the General Meeting**.

In accordance with Section 118 AktG, the questions from shareholders received by the Company will be read out and replied to taking into account what has been stated above.

## Invitation

We refer to the provisions of the invitation dated **26 March 2021**, particularly regarding the requirement of a timely transmission of the deposit confirmation for exercising shareholder rights in the virtual general meeting by **21 April 2021 at the latest**.

The Management Board

This document is a translation of the German original version. In any case of doubt, the German original version shall prevail.