

**Information on organisational and technical requirements
for participation in the General Meeting
on Friday, 27 November 2020 at 10:30 a.m., held as a virtual general meeting**

By notice published in the Official Gazette of the Wiener Zeitung on **29 October 2020**, as well as by Presstext and on the Company's website on the same day, the General Meeting of Addiko Bank AG was convened for Friday, **27 November 2020**, at **10:30 a.m.**

Held as a virtual general meeting

The Management Board decided to make use of the new statutory provision of a virtual general meeting to protect the wellbeing of shareholders and other participants, and to enable the election of an auditor and group auditor, a resolution on the remuneration policy, and elections to the Supervisory Board as soon as possible.

The General Meeting of Addiko Bank AG on **27 November 2020** is held as a "virtual general meeting" within the meaning of the Austrian COVID-19 Company Law Act (COVID-19-GesG) as amended and the resulting ordinance issued by the Austrian Federal Minister of Justice (Austrian Federal Legal Gazette (BGBl.)) II No. 140/2020).

This means that the shareholders will not be able to be physically present at the General Meeting of Addiko Bank AG on 10 July 2020 so as not to put participants' health at risk.

The Chairman of the Supervisory Board, the Chairman of the Management Board as well as further members of the Management Board and of the Supervisory Board, the certifying notary public and four special voting representatives appointed by the Company will be physically present at the General Meeting at the Wiener Börsensäle, 1010 Vienna, Wipplingerstraße 34.

The Management Board is of the opinion that, by holding the General Meeting as a virtual general meeting instead of postponing it to an unconfirmed later date, both the interests of the Company as well as those of the shareholders are taken into consideration in the best possible manner.

We expressly draw attention to the fact that **it will not be possible for shareholders to attend the General Meeting in person.**

Broadcast of the General Meeting via the internet

The virtual general meeting will be fully broadcast online, enabling all shareholders of the Company to watch it on **27 November 2020** from **10:30 a.m.** via the internet at www.addiko.com.

Due to the broadcast of the General Meeting **online**, all shareholders who wish to do so will be able to watch **the General Meeting** by way of unidirectional audio-visual transmission in real time, and to follow the presentation of the Management Board and the replies to shareholder questions. It will not be necessary to register or log in.

The **technical requirements** for shareholders are high-speed access and/or a high-speed connection to the Internet as well as a web-enabled device with an HTML5-enabled Internet browser and activated JavaScript which is able to reproduce the sound and images of the broadcast (e.g. PC with monitor and loudspeakers, notebook, tablet, smartphone or similar).

Exercise of voting right as well as right to submit motions and right to raise objections only via special voting representatives

In the course of this virtual general meeting of Addiko Bank AG on **27 November 2020**, only one of the following special voting representatives which are independent of the Company and whose expenses are borne by the Company may submit a motion, cast a vote and raise an objection in accordance with Section 3 (4) COVID-19-GesV.

Each shareholder who is entitled to attend the General Meeting and who has provided evidence of this to the Company in accordance with the provisions of the invitation (please refer to item IV of the invitation), has the right to appoint a **special voting representative to exercise his voting right, right to submit motions and right to raise objections.**

- (i) Maria Brandstetter
1010 Wien, Stephansplatz 4
Tel: +43 (1) 513 85 12
E-Mail: brandstetter.addiko@hauptversammlung.at

- (ii) Verena Brauner
1120 Wien, Hetzendorfer Str. 71
Tel: +43 (1) 3050291
E-Mail: brauner.addiko@hauptversammlung.at

- (iii) Ewald Oberhammer
1010 Wien, Karlsplatz 3/1
Tel: +43 (1) 503 30 00
E-Mail: oberhammer.addiko@hauptversammlung.at

- (iv) Florian Beckermann
c/o Interessenverband für Anleger, IVA
1130 Vienna, Feldmühlgasse 22
Tel: +43 (1) 876 33 43 - 30
E-mail: beckermann.addiko@hauptversammlung.at

To enable smooth running of events, please always use the **proxy form** available **on the Company's website** at www.addiko.com as well as the form for revoking the proxy.

For the purposes of verifying your identity as a shareholder, please use the appropriate field in the proxy form to state the e-mail address you will be using for submitting instructions, motions or objections to the voting representative or for questions and speeches to the Company.

In your own interest, **all proxies** should be received **no later than 25 November 2020, 4:00 p.m. CET**, using one of the following communication channels:

Proxies granted to the special voting representatives may be **emailed to the address of the person you have selected stated above**. If you use this type of transmission, the voting representative selected by you can immediately access the proxy.

In addition, the following channels of communication and addresses to send your proxies are available to you:

By mail or courier

Addiko Bank AG
c/o HV-Veranstaltungsservice GmbH
8242 St. Lorenzen/Wechsel, Köppel 60

By fax:

+43 (1) 8900 500 - 80

Option for credit institutions in accordance with Section 114 (1) 4th Sentence AktG.
By SWIFT:

GIBAATWGGMS
(Message Type MT598 or MT599,
ISIN AT000ADDIKO0 must be specified
in the text)

Delivery of the proxy in person at the location of the meeting is expressly excluded.

When **granting a proxy to another person**, it should be noted that an **effective chain of proxies** (sub-proxy) must be used to ensure that one of the four special voting representatives is authorised to exercise the voting right, right to submit motions and right to raise objections at the General Meeting itself. Granting a proxy to exercise these rights at the General Meeting to a person other than one of the four special voting representatives is not possible within the meaning of Section 3 (4) COVID-19-GesV. However, **authorising other persons to exercise other rights**, in particular the **right to information and the right to speak**, is permissible.

The above provisions on the granting of a proxy shall apply mutatis mutandis to the revocation of the proxy. If the proxy is revoked after **25 November 2020, 4:00 p.m., CET**, we recommend sending the revocation to the voting representative concerned by email or fax, as timely receipt cannot otherwise be guaranteed.

Instructions to the special voting representatives

The special voting representatives will only exercise the voting right, the right to submit motions and the right to raise objections when instructed to do so. If there is no instruction with regard to a motion for resolution, the voting representative will abstain from voting. If instructions issued with regard to motions for resolution are unclear (e.g. FOR and AGAINST the same motion at the same time), the voting representative will also abstain from voting.

Shareholders are requested to issue their instructions to their respective voting representative selected via the section of the proxy form intended for this purpose; the proxy form will be available from no later than **6 November 2020** on the Company's website at www.addiko.com. A form for issuing instructions is available on the Company's website at www.addiko.com together with the voting right proxy. Please email your instructions to the address of the voting representative you have selected as stated above. If you use this type of transmission, the voting representative selected by you will be able to immediately access the instruction.

Instructions may be issued together with the granting of the proxy or at a later time. Instructions with regard to exercising a voting right, right to submit motions and right to raise objections may be issued prior to or **during the General Meeting until the respective time determined by the Chairman**. Up until these respective times, the shareholders can amend instructions already issued or issue new instructions.

As the voting representatives cannot guarantee that, due to the potential multitude of simultaneous attempts to contact them, they will be **available by telephone during the General Meeting**, the **exclusive** means of communication to be used in this regard is **e-mail** your voting representative at the e-mail address stated above. Each e-mail must state the shareholder's personal details (name/company name, date of birth/Austrian Commercial Register number of the shareholder) and must clearly demonstrate the conclusion of the declaration by means of a personal signature or otherwise, e.g. by stating the name/company name (Section 13 (2) AktG). In order for the voting representatives to be able to verify your identity and consistency with the deposit confirmation, please also include your deposit number in this e-mail in this case.

It should be noted that it **may be necessary to briefly interrupt the virtual general meeting** in order to safely process the shareholders' instructions to the voting representatives received during the General Meeting.

Shareholders' right to information and speech

Upon request, each shareholder is to be provided with information on the company's affairs at the General Meeting to the extent that such information is necessary for a proper evaluation of an agenda item.

The **right to information and the right to speak may exclusively be exercised by way of electronic mail by sending an e-mail** exclusively to the e-mail address specially set up for this purpose, fragen.addiko@hauptversammlung.at. Please use the **question form** available on the Company's website at www.addiko.com from no later than **6 November 2020** and return the completed and signed form as an attachment to the e-mail.

If you email your questions or speeches **without using the question form**, the **shareholder's personal details** (name/company name, date of birth/Austrian Commercial Register number of the shareholder) must be **stated**, and the conclusion of the declaration must be clearly demonstrated by **means of a personal signature** or otherwise, e.g. by stating the name/company name (Section 13 (2) AktG). In order for the Company to be able to verify your identity and consistency with the deposit confirmation, please **also include your deposit number** in this e-mail in this case.

If the right to information and/or the right to speak is exercised by proxy, proof of proxy must also be provided in text form. Please note that the **special voting representatives cannot be granted a proxy for exercising the right to information and/or the right to speak**.

Shareholders are **requested to submit all questions prior to the General Meeting, in text form, by e-mail, to the address fragen.addiko@hauptversammlung.at**, and to do so in sufficient time for the Company to receive them no later than on **24 November 2020**. This way, you will enable the Management Board to prepare for the meeting as thoroughly as possible and to reply to your questions as quickly as possible.

The shareholders are also able to electronically submit their questions and speeches to the Company **during the General Meeting**, exclusively in text form by direct e-mail to the Company's e-mail address fragen.addiko@hauptversammlung.at. Please note that **the Chairman may impose time restrictions in this regard during the General Meeting**.

In accordance with Section 118 AktG, the questions received by the Company will be read and replied to at the General Meeting.

Invitation

We refer to the provisions of the invitation dated **29 October 2020**, particularly regarding the requirement for timely transmission of the deposit confirmation for exercising shareholder rights at the virtual general meeting on **27 November 2020**.

The Management Board

This document is a translation of the German original version. In any case of doubt, the German original version shall prevail.